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Vendor Information Package

Vendor space is limited Space will be assigned on a first come first serve basis.

The Committee has the right to refuse any application.

Cost to set up for the 5 days is \$600 which includes three eight-foot tables. Two additional tables are available at a cost of \$50 each to a maximum of five tables in total. All amounts are inclusive of GST. All vendors will be listed in the program for the event. A signed contract and payment in full is required to reserve a location.

Vendors must abide by all Federal and Provincial legislation. All vendors are required to show SK PST registration and charge applicable taxes at the event.

Please note the facility is not air-conditioned. Storage space is limited. No backdrop or skirting is provided. Park in designated area and display parking pass at all times. 2 vendor passes will be provided for each registration. Security is the responsibility of the vendor. SDCCS 2010 shall not be responsible for any goods lost or stolen or damages to vehicles, equipment or goods.

Insurance requirements for all vendors are as follows:

- General Liability Insurance with a limit of liability not less than One Million Dollars (\$1,000,000).
- Tenant Legal Liability Insurance with a limit of liability of not less than One Hundred Thousand Dollars (\$100,000) for property damage and property contents.

Schedule for Vendors (times to be confirmed closer to event):

| | |
|---------------------------------|-------------------------------------------------------------------------------------------------------------|
| Wednesday, July 7 th | Vendor Set-up, beginning at 8 a.m. Dancer Registration, Opening Ceremonies & Choreography Competition |
| Thursday, July 8 th | Dancer Registration Pre-Championship, Pre-Premier, Premier, and Restricted Premier Open for business |
| Friday, July 9 th | Canadian Inter-Provincial Championships Open for business |
| Saturday, July 10 th | Pre-Premier, Premier, and Restricted Premier National Events Open for business |
| Sunday, July 11 th | Open Championship Open for business Vendor take down must be complete by 8 p.m. |

Please send the completed attached Application Form and Vendor Rental Agreement, along with a cheque made payable to SDCCS 2010:

Vendor Application Form

Vendor Name _____

Contact Person _____

Address _____

City _____ **Postal Code** _____

Phone _____

Cell _____

Email _____

Website _____

Set-up for 5 days includes 1-3 eight foot tables \$600 # of Tables 1 2 3

Electrical Required? (additional cost \$50) Yes _____ No _____

Additional Tables Required? (\$50 each)
Yes _____ No _____ How Many? _____ (max 2 additional)

Total Fees Enclosed: \$ _____

Host Hotel is the Sheraton, Contact Wendy Wilson wshd@shaw.ca for confirmation number. Rooms have been blocked for vendors.

Description of merchandise to be sold

Any special requirements

VENDOR RENTAL AGREEMENT

Please sign and return with full payment to secure your booking.

This agreement is between Scotdance Canada Championship Series 2010, hereinafter known as SDCCS and:

NAME:

ADDRESS:

PHONE:

CELL:

EMAIL:

Hereinafter known as the Vendor, whereby SDCCS agrees to make available suitable space for the Vendor at The Saskatoon Fieldhouse July 7, 2010 until July 11, 2010.

1. RENTAL RATES:

Base vendor fee is \$600
Additional tables available at \$50 each
Electricity \$50

In consideration for the use of the suitable space for the Vendor at the Saskatoon Fieldhouse in Saskatoon, SK, the Vendor agrees to abide by the following Terms and Conditions:

2. GENERAL:

- a. The Vendor understands that the facility being rented is provided with a standard of furnishings to be established by the SDCCS 2010 and that the provision of additional furnishings or the rearrangement of existing furnishing may be undertaken at additional expense to the Vendor with the consent of SDDCS.
- b. The Vendor undertakes to observe all rules and directions which are imposed by the SDDCS generally or specifically in respect of the space which is being used.

3. THE VENDOR AGREES:

- a. To indemnify and save harmless the SDCCS or its agents from all claims as a result of bodily injury or death to any person or persons or for damage to property of others arising out of the Vendor's use of our facility as aforesaid, however caused.
- b. To comply with all applicable municipal, provincial and federal government laws and regulations, and assumes all liability for and undertakes promptly to pay all taxes, if any, which are assessed against either the SDCCS or the Vendor in respect of the space occupied or the use to which the space is used.
- c. To indemnify and same harmless the SDCCS or its agents for any debt or other monetary obligation incurred by the Vendor before, after or during use of the facility aforesaid.
- d. To reimburse the SDDCS for any loss or damage to property arising out of their occupancy, however caused.
- e. To provide at its own expense the necessary safeguards to protect the Vendor's property where left overnight in the facility.

- f. To abide by the relevant Occupational Health and Safety Acts and similar Acts and Regulations of the Province of Saskatchewan.
- g. To acknowledge that the SDCCS cannot guarantee an uninterrupted supply of electricity, water, heat, or other utility and that the vendor will save harmless the SDCCS from any claim of damage arising from a loss of utility. The SDDCS will be diligent in restoring any interrupted utility where it is in their power to do so.
- h. The Vendor of the premises shall purchase and/or maintain General Liability Insurance with a limit of liability not less than One Million Dollars (\$1,000,000).
- i. The Vendor shall purchase and/or maintain Tenant Legal Liability Insurance with a limit of liability of not less than One Hundred Thousand Dollars (\$100,000) for property damage and property contents.
- j. The Vendor shall provide the SDCCS with proof of the insurance clauses h) and i) of this contract in the form of a Certificate of Insurance or should submit a copy of the insurance policy showing Tenant's Legal Liability and General Liability coverage, the applicable limits, the name of the Vendor, and the expiry date of the policy. Proof of Insurance must be submitted with this completed Agreement

4. ADDITIONAL TERMS AND CONDITIONS:

- a. Rental time includes all set-up time and take-down time.
- b. The SDDCS reserves the right to terminate this Agreement without prior notice and without refund if in its opinion the Vendor has in the application provided false or misleading information, or the Vendor has defaulted in providing anything required by the application, or the Vendor is in breach of any term or condition of this Agreement.
- c. The Agreement may be cancelled by the Vendor upon giving written notice to the SDCCS at least 90 days prior to the function, and in such case the SDCCS will refund all monies paid, less a processing fee of One Hundred Dollars (\$100.00). In no other case shall the Vendor be entitled to a refund.
- d. Cheques postdated will not be accepted. There will be a charge of Twenty Five Dollars (\$25.00) for all NSF cheques.

5. SIGNATURE

IN WITNESS WHEREOF the Vendor has duly affixed their signature under hand and seal on this _____ day of _____, 20_____.

Vendor